

## Credit Transfer Application

<b>Full Name:</b>	
<b>Email Address:</b>	
<b>Best Contact Number:</b>	
<p><b>Applicant information</b></p> <p>The following guidelines apply to applications for national recognition to MTTEC:</p> <ul style="list-style-type: none"> <li>– National recognition is the recognition of learning achieved through formal education and training. Qualifications and statements of attainment issued by any RTO are to be accepted and recognised by all other RTOs.</li> <li>– Any student is entitled to apply for national recognition in a course or qualification in which they are currently enrolled.</li> <li>– Students may not apply for national recognition for units of competence or qualification which are not included in MTTEC's scope of registration.</li> <li>– Whilst students may apply for national recognition at any time, they are encouraged to apply before commencing a training program.</li> <li>– National recognition may only be awarded for whole units of competence.</li> <li>– If an entire statement of attainment or qualification is sought through credit transfer, a fee of \$55 per unit of competency will apply.</li> <li>– To apply for national recognition, the applicant must complete and submit the following documentation to MTTEC: <ul style="list-style-type: none"> <li>▪ National recognition Application Form (this form)</li> <li>▪ Certified copy of the qualification or Statement of Attainment</li> <li>▪ Student Enrolment Form</li> </ul> </li> </ul>	
<b>Course title of current or intended enrolment:</b>	
<b>Institution where previous training relevant to this application was conducted:</b>	
<b>Summarise the outcomes of the training relevant to this application:</b>	
<b>On what basis is national recognition is claimed?</b>	

## MACARTHUR TOURISM TRAVEL & EVENTS COLLEGE

Units already held		National recognition Sought		Official use only
Unit Code	Unit Title	Unit Code	Unit Title	Approved / Not approved / Remarks
				<i>Add more rows as required</i>